**SMANN Board Meeting Minutes**

**October 30, 2019 – 6pm**

**Attended: Ashley, Chris, Lynette, Vickie, Joan, Merrill, Shelby, Kim, Marie, Irene, Lill, Sarah.**

**Education/Practice:**

Recap past events: keep sending summaries to Chris; she will forward to Kim for newsletter

* NANN Conference – send photos to Chris; can make Facebook album
* Trivia – October 6
  + Went well; had increased amount of people (52) from Trail’s Edge and U of M attend. About $600 to charities.

Upcoming Events:

* Nov 13: East Holiday Dinner at Bravo Cucina Italiana Livonia, 6:30pm
* Dec 3: West Event: “Combining Surfactant with Less Invasive Ventilation Strategies” at The Chop House, 6:30pm – Flyer just sent out via email; is on Facebook
* Jan 30 (waiting on confirmation of date): West CE: “Downstream Effects of PPHN” at Bistro Bella Vita
* Jan 28: East CE: “Downstream Effects of PPHN” at Andiamos, Dearborn
* Stacy Wynn from Prolacta is interested in supporting us as well as Emily from Abbott. Options for Sarah and Jane to explore if interested or in need for something for May and September.

SMANN Conference (March 24-25, 2020):

* Sarah is organizing topics/speakers. Please email her if you have speakers that can talk about topics below. She may have someone lined up for PT.
  + Neuro protective NICU and parent engagement
  + Psychiatry use in the NICU for both parents and baby
  + Cerebral Palsy: A common dx for x preemies. What is it really and is our neuro work helping?
  + PT/OT assist with positioning, stimulation and appropriate "toy" selection for the NICU patient
  + Parent Panel possible dx: HIE, Edge of viability, Multiples, Myelomeningocele
    - Kim/Sarah to send inquiries to delegates to see if we can get variability in parents from different backgrounds/hospitals
  + Care of the nurse: How to refill your cup of compassion
  + Jill (Facebook friend, will provide Sarah and Jane email if wanted)- can present on new NCC certification on neuro NICU. She also runs podcast for NANN
  + Dr. Merritt presented at NANN about father involvement in NICU and support. Can present fathers’ perspective and psychological implications in the dad. Or various other topics she may have. (Sent her email with Sarah and Jane cc’d and she has replied asking for more info from us)
  + Dr. Vance, post doc fellow at U of M, presented at NANN about research pertaining to parent confidence and its role in their competency, mental health, etc. They presented together at NANN so maybe they could do a short 30min presentation each or something like that.
* Tuesday night – Dr Valentine? Using MJN as sponsor. Waiting on response from Sarah/Michelle on this. Nutrition & neurodevelopment as theme.
* Title of conference: “Brains, Babies, and Best Care” – no opposition; we will move forward with this as our title
* Swag bag for members? For example: bag, pen, notebook/pad, water bottle, etc.
  + T-shirts? Send out inquiry to vendors to sponsor bag?
    - Ashley to send email to Joyce asking if she would like to continue working with our vendors
* Increase price for non-members? Currently pricing is: $85 members, $105 non-members, $50 retirees/students – *new will be $90/$120.* Reminder we will be charging $10 for CE events for non-members.

**Community Projects/Fundraising:**

* COTS drive (East): 55 coats collected
  + Could suggest hospital delegates hold a drive each month for specific needs for COTS; can do something similar on west side; we will get in touch with Erin to see if she would like to do this.
  + Dentist offices sometimes give away toothbrushes
  + Chapter luncheon at NANN showed we do similar things; just need to keep better track and quantify amounts donated
* Next: Toys for Tots (West); toys, hats, scarves for COTS (East)
* Next Trivia – March 1
* Bowling – sell for set price, get a game, pizza, etc. Good for family attendance.
* Merrill has many new ideas for west side

**Communications:**

* New emails to be used from now on; contact communications or Ashley if you have questions
  + Google Drive documents save automatically; all can see and edit
* Newsletter to be put out first week of December – *please send reports to Kim by Nov 15*. This should include (not limited to) summaries of past events, treasurer report, updates from membership, summary of fundraising/community service/donations, information on scholarship.
* Can research new website builders – cost, ease of use, etc. – Shelby
  + NANN looking at new options as well
* Working on getting Shelby access to MailChimp

**Membership:** 187 members, up from 184 in August

**Treasurer:**

* Whitecaps account options:
  + Remain open for deposits/withdrawals of fundraisers/donations/scholarships
  + Use funds for donations/scholarships, then close account
  + **Scholarships, wait to close until Merrill looks at fundraising; FNRE and other donations.**
* Unused funds for educational gratuity - $1000
  + Use for members that attended the conference @ $250 each
    - Shannon Nugent – Robin to take care of reimbursement
  + ~~Use for board members/supplement those that received some already?~~
  + **Increase awareness to our members for RNC (new/renew), Conference, save some to raffle for discount to NANN conference? Put in newsletter.**

**Next board meetings: Jan 8, Feb 27, May 6, Aug 26, Nov 4**

**Next in-person meeting on Feb 27?**