STATE of MICHIGAN ASSOCIATION OF NEONATAL NURSES

**Board Meeting Minutes**

Tuesday, February 7, 2017

Conference Call

Submitted by L. Reid SMANN Secretary

**Board Members Present:**

Joyce Stein, Linda Reid, Lynette Johnson, Chris Adams, Darla Eikelboom, Joan Berry, Irene Watts, Julie Vaneklase, Heather Hashman, Maria Freeman, Ashley Burnham

Lynette Johnson and Joyce Stein, CO-SMANN President, welcomed the members to the meeting at 6:30 p.m.

**New Business: Joyce Stein**

1. Minutes from January meeting approved
2. 2017 Dates – Board Meetings March 7, May 2, Aug 15, Sept 26 and Nov. 8. March 28-29 conference May tbd ceu event, TBD Sept ceu event, October 11-15 NANN
3. Purchase complete of SMANN tablecloth with new logo.
4. New SMANN members Erin Collarn and Janette Benson from St. Mary’s Grand Rapids will assist with Community Projects for the West side
5. Jane Koole will co-chair Advocacy on West side. Need a co-chair for East side.
6. Chris needs Chapter of the Year information sent to her.
7. Looking into official name change, making change with Chase.

**Committees:**

 **Education and Practice: Robin**, **Julie, Ashley, Sarah and Darla**

1. SMANN 2017 Annual March Conference is scheduled for Wednesday, March 28 and March 29th at Frankenmuth.
* Julie/Darla working on CEU, most of the paperwork has been completed.
* Ashley has 23 registered participants at this time, including board. NOTE: most registration is done one week prior to conference. Joyce has 18 vendors.
* Lunch provided by Abbott will include business meeting
* Ashley will be accepting registrations for conference
* Linda to get name badges, send a sign up list to group
* Chris to send link to Dropbox for handouts as well as receipts, work on photos
* Noise level of conference will be monitored
* Need a vendor poster
* 25th Anniversary celebrations– notebook will be provided to all registrants. Linkous will sponsor the pad folio. Linda
* Linda will send out signup sheet for conference.
* Julie will do speaker introductions.
* Robin working with site for food selections.
* Two speaker rooms – Donna and Lori
* Dates for 2018 April 24 and 25 Frankenmuth tentative
* Ashley will bring Bernie and Chris will have 25 years of SMANN slide show
* Marie is asking if members will donate baskets to raffle off at the Conference. Sinai-Grace and U of M have agreed to send a basket.
* Question raised about moving Conference location to West side next year. Joyce to review survey sent in past asking for preference.
* May meeting- Robin is working on CE for east side. Suggestion – skin care/ positioning with Molnlycke sponsoring.

 **Fund Raising / Community Projects** – **Marie / Irene**

* **Trivia March 5** - Scheduled at George Murphy in Livonia
* Garage Sale – Scheduled for second weekend in August. Need more participation.
* Easter baskets for March conference
* West side Fundraising – SMANN was accepted at White Cap baseball game to fundraise.

 **Membership – Joan and Samantha**

* 209 Members at this time!
* Discussion of process of joining NANN and SMANN on line.

Those wishing to join SMANN have to go to the store. NANN membership is now $130 with SMANN $15. Lynette and Joyce to approach NANN about this process.

 **Treasurers Report –**

Chris has a person who is interested as part-time bookkeeper to help prepare reports.

 SMANN will be the chapter spotlight in the next NANN E-News due for release soon.

The meeting ended at 7:45 p.m.

Respectfully Submitted,

Linda M. Reid SMANN Secretary