**SMANN Board Meeting Minutes**

October 3, 2018

Present: Vickie W, Lynette J, Kim S, Jane F, Joan , Irene , Marie, Samantha S and Chris A

Lynette welcomed the group 6:30.  
Minutes from August meeting are approved

**Education**:   
Sept CE event: CE and dinner sponsored by Abbott . CE presentations were different but both focused on nutrition/microbiome . West side event went well with 27 attendees. (11 new attendees) East side has 16 attendees. At both mtgs SMANN members all received a $10 gift card (Starbuck or Panera). East side had technical difficulties. Limor is to send the link but continues to have technical difficulties and has not sent it yet. Chris to post pictures of East side event. Lynette to send the sign in sheet to Chris.

Neonatal Nurses Day celebration: Vickie has not received forms for reimbursement for Neonatal Nurses Day cakes- please submit with receipts. Pictures from U of M, Henry Ford, Sinai-Grace, St. Mary Mercy in Grand Rapids, and Helen DeVos Children’s hospital were posted.

Holiday dinner/Winter CE:  West will be December 5th at the Chop House. Presentation by Lance Parton MD (neonatologist at Westchester Medical Center, Valhalla, NY) Sponsored by Chiesi. Over 20 people signed up. It hasn’t been advertised yet to give time for the SMANN members to sign up.  East side is set with Neonatal Trivia will be Nov 14th at Pasquales. Linda drafted a flyer. Molly G. will submit for ce’s. Suggestion made to pay for Molly’s dinner, and was approved.

Conference- April 16 and 17. Space is reserved.  There is interest in doing the admission to discharge theme. We could start with golden hour and cover a road map of journey. Joyce had sent possible topics and knows some speakers for safe sleep, breast feeding the low birthweight baby.  Lynette suggested Dr. Megan Beerman to discuss neurodevelopment. Chris suggested Crystal Hepburn, care coordinator from Children’s Special Health Care Services. She presented a talk to nurse managers group about their services. The manager group thought it might be good if she could speak to services available at a state level. They are trying to get the word out about their services. Lynette suggested we find a lactation consultant. Chris suggested Marie Bosco from Henry Ford who spoke previously. Lynette suggested we get a variety of speakers and send information to Jane, Darla and Sarah. Marie proposed an idea for title Ice cream what's your flavor: rocky road or smoothie. Five or 6 presentations needed. Would like a parent panel- talking about how scary it is to take the babies home. Suggested each unit reach out to parents who would be willing to speak. Suggestion made to have ice cream at break.

**Membership**: Samantha said currently we have 167 members. We had 171 last month.  Joan anticipates a new report from NANN soon. Lynette asked for suggestions to improve and mentioned presentations at hospitals. Kim encouraged everyone to share all facebook post you like. She was going to confirm there is a link on our Facebook page to join NANN and SMANN. Suggest if you have two SMANN members together, take a picture and post it.   
Lynette shared Sarah Collins from Sparrow is looking to get more involved with group. Hoping we will get more members from that area. Complaint raised that long time members from Children’s Hospital of Michigan are not getting information anymore. Joan mentioned the emails could be in their Spam folders. Lynette encouraged use of Facebook. Joan and Samantha send the membership list to Kim and Ashley who update Mail Chimp. Kim shared she hasn’t sent much because we haven’t had anything to send. We need to get information about what we are doing to Kim.

**NANN Conference**: Marie, Irene and Linda will do a booth. It will cost $130 to send Bernie one way. Discussion held about the costs and risks of shipping Bernie and whether it was worth it. Suggestion made to track visitors to booth. Comment shared it is important to display our group at the national forum. Suggestion made to just post information and pictures instead. Linda to submit paperwork. Will need to find a way to ship Bernie home.

Chapter luncheon- Ami, Lynette and Erin registered for luncheon. Lynette shared that Molly @ NANN asked for SMANN to present at the luncheon on our experience merging East and West sides. Lynette requested that all SMANN members attending NANN be invitd to the luncheon to join in the discussion.  Will check w/ Molly on Oct 5th

**Fundraising**:   
White Caps- Lynette asked if someone could send a summary to her on the event.

Irene to write up summary of the garage sale and send to Lynette.

Trivia is set for Dec. 9 at George Murphy’s. It has been posted on Facebook.

**Communication**:   
Kim is working on newsletter. She will pull pictures from Facebook. Please send summaries of events to Kim.  Lynette shared the SMANN Facebook site is getting more activity based on summary report.

**Community Projects**:  
The West side collected for Hands to Hands at September meeting.  East side collected school supplies at their September meeting. Irene to send summary to Lynette of what was collected and where it was donated.   
Lynette shared there is an Ikus fundraiser on West side tomorrow.  There is some interest in attending.

**Nursing scholarship**: Lynette suggested we try to offer 4 again. Vickie to review account to verify if it is possible. Lynette to ask Ami to send out application.   
  
**Treasurer's** **report**- Vickie sent info to Robin.  She will check in with Robin to see how she is doing.

Board meeting dates for 2019: Group discussion held about meeting dates. Decision made to move to Tuesday evening. Chris reviewed months used in past years and found meetings were held in Jan., Mar., May, August and November. Lynette suggested the second Tuesday of those months. She will send the list to the group.

**Next board meeting will be November 6**.

Meeting was adjourned at 7:18. 